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STUDENT INFORMATION

Last Name First Name
Student UID# _____

2024-2025 Certification of Student Non-Filer/Low Income Worksheet

Complete this form, only if you (and your spouse) did not file and were not required to file a 2022 Federal Tax Return or your (and your spouse) federal tax information shows unusually low income.

Note: If an Automatic 2022 Tax Extension is filed or will be filed you cannot use this form.

We have completed an initial review of your 2024-2025 Free Application for Federal Student Aid (FAFSA). Additional information is needed to verify your (and your spouse) 2022 income. Complete this form if the student and spouse (if the student is married) **will not file and are not required to file** a 2022 Federal Income Tax Return with the IRS. In addition, **attach legible copies of all 2022 W-2s.**

Check the box that applies:

- The student and spouse were not employed and had no income earned from work in 2022.
- The student and/or spouse were employed in 2022 and have listed below the names of all employers, the amount earned from each employer in 2022, and whether an IRS W-2 form or an equivalent document is provided. **Provide copies of all 2022 IRS W-2 forms issued to the student and spouse by their employers. List every employer even if the employer did not issue an IRS W-2 form.**

Please attach a copy of your IRS Non-Filing Letter confirming you and your spouse (if the student is married) have not filed their 2022 taxes. **Visit IRS.gov** to request your 2022 Verification of Non-filing Letter.

Employer's Name	IRS W-2 or Equivalent Document Provided?	Total Amount Earned in 2022
	YES / NO	
	YES / NO	
	YES / NO	
	YES / NO	
Total Income Earned from Work:		\$

By signing this form, I/we certify we are not required to file a Federal Tax Return for 2022 or have provided a Federal Tax Transcript that shows unusually low income.

By signing this form, I/we certify all information reported on this form and within the enclosed documentation is complete and correct. I understand that providing false or misleading information may result in a \$20,000 fine, a prison sentence, or both, according to the Higher Education Act of 1965, as amended, Section 490(a). Any false or misleading information is subject to cancellation of all financial assistance.

Student's Signature: _____ **Date:** _____

Spouse's Signature: _____ **Date:** _____