

Satisfactory Academic Progress Appeal Form

Student Last Name

Student First Name

Student UID

Students who are no longer eligible for *federal student aid* as a result of not meeting the Satisfactory Academic Progress (SAP) requirements can submit a SAP appeal in an effort to re-establish their eligibility. Please complete this form and submit all three required documents listed below. To submit your SAP Appeal, please visit the student service counter located on the garden level of the Mitchell Building or scan and email to umdfinaid@umd.edu.

Your appeal review cannot begin until all of the documents listed below have been received.

Appeal Checklist

- Detailed Appeal Letter: This letter must describe the unusual circumstances that caused you to not meet the Satisfactory Academic Progress requirements. In addition, this letter must detail what has changed that will allow you to meet these requirements in the future.
- Third Party Documentation: Examples of third-party documentation include a letter from a teacher, an advisor, a physician, or a lawyer.
- SAP Degree Plan: This form must be completed and signed by your academic advisor.

All three of the documents listed above are required to begin your appeal review.

You may contact our office at umdfinaid@umd.edu with any questions.

I certify this information is complete and accurate.

Student Signature

Date